

Western Australian Clinical Oncology Group

**Conference Grant
Guidelines for
Advanced Medical Trainees**

WACOG (Western Australian Clinical Oncology Group) and Cancer Council WA are offering two grants for Advanced Medical Trainees working in a field related to Oncology to attend a medical conference of their choice in 2020. Grant money of up to \$2500 for interstate conferences and up to \$4000 for international conferences is available.

The grant is intended to contribute towards conference registration, conference workshops, accommodation and travel costs. It is intended by way of reimbursement of expenses. The successful Grant Applicant will need to organise and pay for their registration, accommodation and travel arrangements. Reimbursement will be provided after the conference has ended.

Who is eligible?

To be considered as a recipient for the grant you must:

- Be registered as a Medical Practitioner with the Medical Board of Australia.
- Be an Advanced Trainee working in a field related to oncology.
- Be working and living in Western Australia.
- Have not received any other financial assistance to attend this conference.
- Have not received a WACOG conference grant in the last two years.
- Current employment – should be employed (full-time or part-time) in the public or private health system.

Requirements of recipient

- Commit to present to colleagues at a WACOG education meeting upon return (clinical relevance/ key messages from the meeting).
- Agree to write one x brief (250 word) article outlining a presentation of particular interest or giving a conference overview for the WACOG Cancer Matters quarterly newsletter.
- Will require an ABN and need to issue an invoice to Cancer Council WA no later than 30 days after the conference.

What funding is available?

- Two x grants (up to \$2500 for interstate conference or up to \$4000 for international conference).
- Two x grants will be available per calendar year.
- Funding can be applied to the following incurred fees: **conference registration fee and related conference workshops, travel costs and accommodation costs. Virtual conferences will be considered.**
- Accommodation costs will only be reimbursed for interstate or international conferences (i.e. not local conferences). WA regional applicants can apply for accommodation and travel fee reimbursement for a Perth conference as well as interstate or international.

The Application Process

- The allocation of these funds will be conducted through the existing WACOG Coordinator and management. WACOG will undergo a process of inviting applications, engage in the assessment process and arrive at a recommendation. Applicants will be notified in writing of the final decision. Preference will be given to applicants whom have had an abstract accepted for presentation at the conference (either oral or poster). All applicants will be notified of the outcome within one week of the decision being finalised.

Dates: Applications now open for conference attendance in 2020/2021.

Privacy Policy

- We need to collect personal information to process your application, communicate with you and conduct normal business. By providing your personal information, you agree that your information will be used and disclosed by Cancer Council WA in accordance with our Collection Statement and Privacy Policy, available at www.cancerwa.asn.au/notices/privacy.
- Applications will be shared with a third party, Business Events Perth, who may contact the applicant regarding the conference they are attending. Business Events Perth are a government supported organisation responsible for attracting international and interstate business events to Western Australia. They will not be involved in the decision making process. (www.businesseventspertth.com)

How to apply

All applications must be submitted on the application form below and emailed to wacog@cancerwa.asn.au. Please also include a current copy of your curriculum vitae.